



**MINUTES**  
**June 20, 2012**  
**Millstream Elementary**

**Chair: Stephanie Longstaff, SPEAC President**  
**Minutes: Michelle Winsor, SPEAC Secretary**

|  | <b>Motions</b> | <b>Action</b> |
|--|----------------|---------------|
| <b>1. Meeting Called to order 7:03pm</b><br><b>Let the record show that there is quorum present.</b>   |                |               |
| <b>2. Presentation:</b> <ul style="list-style-type: none"> <li>• <b>Windy Beadall</b>-Millstream Principal-The school is over 50 years old-has a strong start program-is a restitution pilot school-school population is at 208 this year-will be a French Immersion school 2012-2013 year</li> </ul>    |                |               |
| <b>3. Approval of the Agenda</b> <ul style="list-style-type: none"> <li>• Additions: move Correspondence items to Committee Reports and add letter from School Board concerning Playground Ground Cover to Correspondence<br/> <div style="text-align: right;">(David Cameron/Colwood)</div> </li> </ul> | <b>Carried</b> |               |
| <b>4. Approval of Month Minutes</b> <ul style="list-style-type: none"> <li>• Corrections: <span style="float: right;">(Millstream/Colwood)</span></li> </ul>   | <b>Carried</b> |               |
| <b>5. Business Arising/Old Business</b> <ul style="list-style-type: none"> <li>a. SPEAC Exec-2<sup>nd</sup> VP position available-Carolyn Parkinson will no longer hold this position</li> </ul>   |                |               |

|  |  |  |
|--|--|--|
| <b>6. Delegate Reports:</b><br><b>Superintendent-Jim Cambridge</b> <ul style="list-style-type: none"> <li>• Board Meeting next Tuesday and will discuss community centers for schools – Wed and Sat meetings and consultation process is complete-recommendation for the board to have Glen Lake site public library artificial turf field and gymnasium as well as family resource center Royal Bay site school theatre, space for college classes, family center with opposite dates with Glen lake site</li> <li>• June is Retirements and Grad Ceremonies within the district</li> <li>• Nature Kindergarten-Sangster school hosting-Vancouver Foundation gave them \$60,000 for program</li> <li>• Seismic Updates-last month it was announced that Sangster will get upgrades but it will be the annex-Willway, Ruth King, and Dunsmuir will be next-Dunsmuir received funds for playground and more schools will be finding out tomorrow if they receive one</li> </ul> |  |  |
|--|--|--|

|  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>The Board Office will have a lot of new faces for the new school year due to others moving on with other positions or retiring.</li> </ul> <p><b>Question-</b> District in Budgeting process-budget was passed in May-Library Funding in the schools, any money being restored to schools? District isn't giving extra monies to the schools, schools can set within their budget to giving money to the library-district has a resource library that can be accessed as well</p> <p><b>Trustee-Rob Brown</b></p> <ul style="list-style-type: none"> <li>This year will be Rob's first full year as trustee, finding the process interesting, toured through Pac Sec and Belmont to see the trades programs</li> </ul> <p><b>SPVP-Paul Block</b> (not in attendance, through Windy Beadall)</p> <ul style="list-style-type: none"> <li>Thank-you to parents for bearing through this school year</li> </ul> |  |  |
|--|--|--|

|   |                       |                            |
|---|-----------------------|----------------------------|
| <p><b>7. Correspondence –</b></p> <ul style="list-style-type: none"> <li><b>Letter from SBO concerning Playground Cover</b>-we wanted to know about regular maintenance and Stephanie was told there was no maintenance for the peagravel covered playgrounds- The schedule provided with the letter is to meet VIHA standard, not maintenance- The letter states that the playgrounds meet CSA standards</li> </ul> <p><b>Motion-</b> SPEAC will write a letter confirming our understanding of their response to our letter which will inquire about the regular playground maintenance program for all schools with playgrounds.<br/> <b>(David Cameron/ Dunsmuir)</b></p> | <p><b>Carried</b></p> | <p><b>Stephanie L.</b></p> |
| <p><b>8. Treasurer's Report –Georgina Tran</b>-Terry still has the paperwork and is moving forward with signature changes and anything else that needs to be done</p>   |                       |                            |
| <p><b>9. President's Report</b></p> <ul style="list-style-type: none"> <li>Has been busy with end of school stuff</li> <li>BCCPAC- there were some good things about the AGM, but there were things that could be improved</li> <li>Report Cards-there is a survey out there for parents to fill out</li> <li>New Schools Report-everyone should read new schools report-read the second half as this report needs work-Stephanie will be going to the board with Exec. with concerns about the process</li> </ul>  |                       |                            |

|  |                       |                            |
|--|-----------------------|----------------------------|
| <ul style="list-style-type: none"> <li>Recycling contracts are in place-make sure schools are going ahead with the programs-Facilities, Pete Godau has the information concerning what can be recycled</li> </ul>  |                       |                            |
| <p><b>10. Committee Reports</b></p> <p><b>a. Lice Committee-</b> the committee has a document and will be going to the board soon</p> <p><b>b. CSH-Swatti S.-</b>making one document to outline some guidelines that schools can use for set up-the District does have some policies about healthy foods in schools-the committee would like the schools to be proactive as the Province is rolling out new healthy schools requirements</p> <p><b>c. Emergency Prep-Stephanie L.-</b>handed minutes from last meeting-Kirsten is taking over committee as Jeff is leaving the district-This committee will continue in September as the policy was just the beginning of their work. The policy is at Standing Education committee and will be back there again in September for more input from more partner groups-still want every school to be represented on this committee</p> <p><b>Motion-SPEAC</b> to follow up with Dave Betts as to when we can expect our first emergency student release drill<br/> <b>(Millstream/Metchosin Technical)</b></p> <p><b>d. Volunteer Draft Policy-</b> still looking for a few more parents to work on this with us</p> <p><b>11. New Business</b></p> <p><b>a. Emergency Prep Policy-PAC</b> Input-</p> <p><b>b. Canadian Blood Services Info-Steph P.-</b>would like to bring information forward to District to bring their attention to Blood Drives and if they can set up programs within the district – general consensus for SPEAC to move forward with this request</p> <p><b>c. Metchosin Technical</b> is trying to raise awareness about their trade programs – Dave Saunders is holding a gathering to bring employers of trades persons to attend to bring awareness</p> | <p><b>Carried</b></p> | <p><b>Stephanie L.</b></p> |
| <p><b>Next meeting will be held at SBO on September 19, 2012</b></p>   |                       |                            |
| <p><b>Meeting adjourned at 9:15pm</b><br/> <b>(Millstream/Metchosin Technical )</b></p>  | <p><b>Carried</b></p> |                            |
|  |                       |                            |